

Year	Month	Day	Time	Location	Activity	Duration	Frequency	Priority	Status	Notes
2023	1	1	08:00	Office	Meeting	1h	1	High	Completed	
2023	1	2	09:00	Office	Work	8h	1	Medium	In Progress	
2023	1	3	10:00	Office	Meeting	1h	1	High	Completed	
2023	1	4	11:00	Office	Work	8h	1	Medium	In Progress	
2023	1	5	12:00	Office	Meeting	1h	1	High	Completed	
2023	1	6	13:00	Office	Work	8h	1	Medium	In Progress	
2023	1	7	14:00	Office	Meeting	1h	1	High	Completed	
2023	1	8	15:00	Office	Work	8h	1	Medium	In Progress	
2023	1	9	16:00	Office	Meeting	1h	1	High	Completed	
2023	1	10	17:00	Office	Work	8h	1	Medium	In Progress	
2023	1	11	18:00	Office	Meeting	1h	1	High	Completed	
2023	1	12	19:00	Office	Work	8h	1	Medium	In Progress	
2023	1	13	20:00	Office	Meeting	1h	1	High	Completed	
2023	1	14	21:00	Office	Work	8h	1	Medium	In Progress	
2023	1	15	22:00	Office	Meeting	1h	1	High	Completed	
2023	1	16	23:00	Office	Work	8h	1	Medium	In Progress	
2023	1	17	00:00	Office	Meeting	1h	1	High	Completed	
2023	1	18	01:00	Office	Work	8h	1	Medium	In Progress	
2023	1	19	02:00	Office	Meeting	1h	1	High	Completed	
2023	1	20	03:00	Office	Work	8h	1	Medium	In Progress	
2023	1	21	04:00	Office	Meeting	1h	1	High	Completed	
2023	1	22	05:00	Office	Work	8h	1	Medium	In Progress	
2023	1	23	06:00	Office	Meeting	1h	1	High	Completed	
2023	1	24	07:00	Office	Work	8h	1	Medium	In Progress	
2023	1	25	08:00	Office	Meeting	1h	1	High	Completed	
2023	1	26	09:00	Office	Work	8h	1	Medium	In Progress	
2023	1	27	10:00	Office	Meeting	1h	1	High	Completed	
2023	1	28	11:00	Office	Work	8h	1	Medium	In Progress	
2023	1	29	12:00	Office	Meeting	1h	1	High	Completed	
2023	1	30	13:00	Office	Work	8h	1	Medium	In Progress	
2023	1	31	14:00	Office	Meeting	1h	1	High	Completed	
2023	2	1	15:00	Office	Work	8h	1	Medium	In Progress	
2023	2	2	16:00	Office	Meeting	1h	1	High	Completed	
2023	2	3	17:00	Office	Work	8h	1	Medium	In Progress	
2023	2	4	18:00	Office	Meeting	1h	1	High	Completed	
2023	2	5	19:00	Office	Work	8h	1	Medium	In Progress	
2023	2	6	20:00	Office	Meeting	1h	1	High	Completed	
2023	2	7	21:00	Office	Work	8h	1	Medium	In Progress	
2023	2	8	22:00	Office	Meeting	1h	1	High	Completed	
2023	2	9	23:00	Office	Work	8h	1	Medium	In Progress	
2023	2	10	00:00	Office	Meeting	1h	1	High	Completed	
2023	2	11	01:00	Office	Work	8h	1	Medium	In Progress	
2023	2	12	02:00	Office	Meeting	1h	1	High	Completed	
2023	2	13	03:00	Office	Work	8h	1	Medium	In Progress	
2023	2	14	04:00	Office	Meeting	1h	1	High	Completed	
2023	2	15	05:00	Office	Work	8h	1	Medium	In Progress	
2023	2	16	06:00	Office	Meeting	1h	1	High	Completed	
2023	2	17	07:00	Office	Work	8h	1	Medium	In Progress	
2023	2	18	08:00	Office	Meeting	1h	1	High	Completed	
2023	2	19	09:00	Office	Work	8h	1	Medium	In Progress	
2023	2	20	10:00	Office	Meeting	1h	1	High	Completed	
2023	2	21	11:00	Office	Work	8h	1	Medium	In Progress	
2023	2	22	12:00	Office	Meeting	1h	1	High	Completed	
2023	2	23	13:00	Office	Work	8h	1	Medium	In Progress	
2023	2	24	14:00	Office	Meeting	1h	1	High	Completed	
2023	2	25	15:00	Office	Work	8h	1	Medium	In Progress	
2023	2	26	16:00	Office	Meeting	1h	1	High	Completed	
2023	2	27	17:00	Office	Work	8h	1	Medium	In Progress	
2023	2	28	18:00	Office	Meeting	1h	1	High	Completed	
2023	2	29	19:00	Office	Work	8h	1	Medium	In Progress	
2023	2	30	20:00	Office	Meeting	1h	1	High	Completed	
2023	2	31	21:00	Office	Work	8h	1	Medium	In Progress	
2023	3	1	22:00	Office	Meeting	1h	1	High	Completed	
2023	3	2	23:00	Office	Work	8h	1	Medium	In Progress	
2023	3	3	00:00	Office	Meeting	1h	1	High	Completed	
2023	3	4	01:00	Office	Work	8h	1	Medium	In Progress	
2023	3	5	02:00	Office	Meeting	1h	1	High	Completed	
2023	3	6	03:00	Office	Work	8h	1	Medium	In Progress	
2023	3	7	04:00	Office	Meeting	1h	1	High	Completed	
2023	3	8	05:00	Office	Work	8h	1	Medium	In Progress	
2023	3	9	06:00	Office	Meeting	1h	1	High	Completed	
2023	3	10	07:00	Office	Work	8h	1	Medium	In Progress	
2023	3	11	08:00	Office	Meeting	1h	1	High	Completed	
2023	3	12	09:00	Office	Work	8h	1	Medium	In Progress	
2023	3	13	10:00	Office	Meeting	1h	1	High	Completed	
2023	3	14	11:00	Office	Work	8h	1	Medium	In Progress	
2023	3	15	12:00	Office	Meeting	1h	1	High	Completed	
2023	3	16	13:00	Office	Work	8h	1	Medium	In Progress	
2023	3	17	14:00	Office	Meeting	1h	1	High	Completed	
2023	3	18	15:00	Office	Work	8h	1	Medium	In Progress	
2023	3	19	16:00	Office	Meeting	1h	1	High	Completed	
2023	3	20	17:00	Office	Work	8h	1	Medium	In Progress	
2023	3	21	18:00	Office	Meeting	1h	1	High	Completed	
2023	3	22	19:00	Office	Work	8h	1	Medium	In Progress	
2023	3	23	20:00	Office	Meeting	1h	1	High	Completed	
2023	3	24	21:00	Office	Work	8h	1	Medium	In Progress	
2023	3	25	22:00	Office	Meeting	1h	1	High	Completed	
2023	3	26	23:00	Office	Work	8h	1	Medium	In Progress	
2023	3	27	00:00	Office	Meeting	1h	1	High	Completed	
2023	3	28	01:00	Office	Work	8h	1	Medium	In Progress	
2023	3	29	02:00	Office	Meeting	1h	1	High	Completed	
2023	3	30	03:00	Office	Work	8h	1	Medium	In Progress	
2023	3	31	04:00	Office	Meeting	1h	1	High	Completed	

Year	Month	Day	Event	Location	Category	Score	Rank	Notes
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2011	7	31
2011	8	1						

Year	Month	Day	Time	Location	Activity	Duration	Frequency	Priority	Notes	Responsible	Status	Start Date	End Date	Created	Updated
2023	1	1	08:00	Office	Meeting	1h	1	High	Weekly meeting	John	Completed	2023-01-01	2023-01-01	2023-01-01	2023-01-01
2023	1	2	09:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-01-02	2023-01-02	2023-01-02	2023-01-02
2023	1	3	10:00	Office	Meeting	1h	1	High	Client meeting	John	Completed	2023-01-03	2023-01-03	2023-01-03	2023-01-03
2023	1	4	11:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-01-04	2023-01-04	2023-01-04	2023-01-04
2023	1	5	12:00	Office	Meeting	1h	1	High	Team meeting	John	Completed	2023-01-05	2023-01-05	2023-01-05	2023-01-05
2023	1	6	13:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-01-06	2023-01-06	2023-01-06	2023-01-06
2023	1	7	14:00	Office	Meeting	1h	1	High	Project meeting	John	Completed	2023-01-07	2023-01-07	2023-01-07	2023-01-07
2023	1	8	15:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-01-08	2023-01-08	2023-01-08	2023-01-08
2023	1	9	16:00	Office	Meeting	1h	1	High	Review meeting	John	Completed	2023-01-09	2023-01-09	2023-01-09	2023-01-09
2023	1	10	17:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-01-10	2023-01-10	2023-01-10	2023-01-10
2023	1	11	18:00	Office	Meeting	1h	1	High	End of day meeting	John	Completed	2023-01-11	2023-01-11	2023-01-11	2023-01-11
2023	1	12	19:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-01-12	2023-01-12	2023-01-12	2023-01-12
2023	1	13	20:00	Office	Meeting	1h	1	High	Weekly meeting	John	Completed	2023-01-13	2023-01-13	2023-01-13	2023-01-13
2023	1	14	21:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-01-14	2023-01-14	2023-01-14	2023-01-14
2023	1	15	22:00	Office	Meeting	1h	1	High	Client meeting	John	Completed	2023-01-15	2023-01-15	2023-01-15	2023-01-15
2023	1	16	23:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-01-16	2023-01-16	2023-01-16	2023-01-16
2023	1	17	00:00	Office	Meeting	1h	1	High	Team meeting	John	Completed	2023-01-17	2023-01-17	2023-01-17	2023-01-17
2023	1	18	01:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-01-18	2023-01-18	2023-01-18	2023-01-18
2023	1	19	02:00	Office	Meeting	1h	1	High	Project meeting	John	Completed	2023-01-19	2023-01-19	2023-01-19	2023-01-19
2023	1	20	03:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-01-20	2023-01-20	2023-01-20	2023-01-20
2023	1	21	04:00	Office	Meeting	1h	1	High	Review meeting	John	Completed	2023-01-21	2023-01-21	2023-01-21	2023-01-21
2023	1	22	05:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-01-22	2023-01-22	2023-01-22	2023-01-22
2023	1	23	06:00	Office	Meeting	1h	1	High	End of day meeting	John	Completed	2023-01-23	2023-01-23	2023-01-23	2023-01-23
2023	1	24	07:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-01-24	2023-01-24	2023-01-24	2023-01-24
2023	1	25	08:00	Office	Meeting	1h	1	High	Weekly meeting	John	Completed	2023-01-25	2023-01-25	2023-01-25	2023-01-25
2023	1	26	09:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-01-26	2023-01-26	2023-01-26	2023-01-26
2023	1	27	10:00	Office	Meeting	1h	1	High	Client meeting	John	Completed	2023-01-27	2023-01-27	2023-01-27	2023-01-27
2023	1	28	11:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-01-28	2023-01-28	2023-01-28	2023-01-28
2023	1	29	12:00	Office	Meeting	1h	1	High	Team meeting	John	Completed	2023-01-29	2023-01-29	2023-01-29	2023-01-29
2023	1	30	13:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-01-30	2023-01-30	2023-01-30	2023-01-30
2023	1	31	14:00	Office	Meeting	1h	1	High	Project meeting	John	Completed	2023-01-31	2023-01-31	2023-01-31	2023-01-31
2023	2	1	15:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-02-01	2023-02-01	2023-02-01	2023-02-01
2023	2	2	16:00	Office	Meeting	1h	1	High	Review meeting	John	Completed	2023-02-02	2023-02-02	2023-02-02	2023-02-02
2023	2	3	17:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-02-03	2023-02-03	2023-02-03	2023-02-03
2023	2	4	18:00	Office	Meeting	1h	1	High	End of day meeting	John	Completed	2023-02-04	2023-02-04	2023-02-04	2023-02-04
2023	2	5	19:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-02-05	2023-02-05	2023-02-05	2023-02-05
2023	2	6	20:00	Office	Meeting	1h	1	High	Weekly meeting	John	Completed	2023-02-06	2023-02-06	2023-02-06	2023-02-06
2023	2	7	21:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-02-07	2023-02-07	2023-02-07	2023-02-07
2023	2	8	22:00	Office	Meeting	1h	1	High	Client meeting	John	Completed	2023-02-08	2023-02-08	2023-02-08	2023-02-08
2023	2	9	23:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-02-09	2023-02-09	2023-02-09	2023-02-09
2023	2	10	00:00	Office	Meeting	1h	1	High	Team meeting	John	Completed	2023-02-10	2023-02-10	2023-02-10	2023-02-10
2023	2	11	01:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-02-11	2023-02-11	2023-02-11	2023-02-11
2023	2	12	02:00	Office	Meeting	1h	1	High	Project meeting	John	Completed	2023-02-12	2023-02-12	2023-02-12	2023-02-12
2023	2	13	03:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-02-13	2023-02-13	2023-02-13	2023-02-13
2023	2	14	04:00	Office	Meeting	1h	1	High	Review meeting	John	Completed	2023-02-14	2023-02-14	2023-02-14	2023-02-14
2023	2	15	05:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-02-15	2023-02-15	2023-02-15	2023-02-15
2023	2	16	06:00	Office	Meeting	1h	1	High	End of day meeting	John	Completed	2023-02-16	2023-02-16	2023-02-16	2023-02-16
2023	2	17	07:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-02-17	2023-02-17	2023-02-17	2023-02-17
2023	2	18	08:00	Office	Meeting	1h	1	High	Weekly meeting	John	Completed	2023-02-18	2023-02-18	2023-02-18	2023-02-18
2023	2	19	09:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-02-19	2023-02-19	2023-02-19	2023-02-19
2023	2	20	10:00	Office	Meeting	1h	1	High	Client meeting	John	Completed	2023-02-20	2023-02-20	2023-02-20	2023-02-20
2023	2	21	11:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-02-21	2023-02-21	2023-02-21	2023-02-21
2023	2	22	12:00	Office	Meeting	1h	1	High	Team meeting	John	Completed	2023-02-22	2023-02-22	2023-02-22	2023-02-22
2023	2	23	13:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-02-23	2023-02-23	2023-02-23	2023-02-23
2023	2	24	14:00	Office	Meeting	1h	1	High	Project meeting	John	Completed	2023-02-24	2023-02-24	2023-02-24	2023-02-24
2023	2	25	15:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-02-25	2023-02-25	2023-02-25	2023-02-25
2023	2	26	16:00	Office	Meeting	1h	1	High	Review meeting	John	Completed	2023-02-26	2023-02-26	2023-02-26	2023-02-26
2023	2	27	17:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-02-27	2023-02-27	2023-02-27	2023-02-27
2023	2	28	18:00	Office	Meeting	1h	1	High	End of day meeting	John	Completed	2023-02-28	2023-02-28	2023-02-28	2023-02-28
2023	2	29	19:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-02-29	2023-02-29	2023-02-29	2023-02-29
2023	2	30	20:00	Office	Meeting	1h	1	High	Weekly meeting	John	Completed	2023-03-01	2023-03-01	2023-03-01	2023-03-01
2023	2	31	21:00	Office	Work	8h	1	Medium	Regular work	Jane	Ongoing	2023-03-02	2023-03-02	2023-03-02	2023-03-02

Year	Month	Day	Time	Location	Activity	Duration	Frequency	Priority	Status	Notes
2023	1	1	08:00	Office	Meeting	1h	1	High	Completed	
2023	1	2	09:00	Office	Work	8h	1	Medium	In Progress	
2023	1	3	10:00	Office	Meeting	1h	1	High	Completed	
2023	1	4	11:00	Office	Work	8h	1	Medium	In Progress	
2023	1	5	12:00	Office	Meeting	1h	1	High	Completed	
2023	1	6	13:00	Office	Work	8h	1	Medium	In Progress	
2023	1	7	14:00	Office	Meeting	1h	1	High	Completed	
2023	1	8	15:00	Office	Work	8h	1	Medium	In Progress	
2023	1	9	16:00	Office	Meeting	1h	1	High	Completed	
2023	1	10	17:00	Office	Work	8h	1	Medium	In Progress	
2023	1	11	18:00	Office	Meeting	1h	1	High	Completed	
2023	1	12	19:00	Office	Work	8h	1	Medium	In Progress	
2023	1	13	20:00	Office	Meeting	1h	1	High	Completed	
2023	1	14	21:00	Office	Work	8h	1	Medium	In Progress	
2023	1	15	22:00	Office	Meeting	1h	1	High	Completed	
2023	1	16	23:00	Office	Work	8h	1	Medium	In Progress	
2023	1	17	00:00	Office	Meeting	1h	1	High	Completed	
2023	1	18	01:00	Office	Work	8h	1	Medium	In Progress	
2023	1	19	02:00	Office	Meeting	1h	1	High	Completed	
2023	1	20	03:00	Office	Work	8h	1	Medium	In Progress	
2023	1	21	04:00	Office	Meeting	1h	1	High	Completed	
2023	1	22	05:00	Office	Work	8h	1	Medium	In Progress	
2023	1	23	06:00	Office	Meeting	1h	1	High	Completed	
2023	1	24	07:00	Office	Work	8h	1	Medium	In Progress	
2023	1	25	08:00	Office	Meeting	1h	1	High	Completed	
2023	1	26	09:00	Office	Work	8h	1	Medium	In Progress	
2023	1	27	10:00	Office	Meeting	1h	1	High	Completed	
2023	1	28	11:00	Office	Work	8h	1	Medium	In Progress	
2023	1	29	12:00	Office	Meeting	1h	1	High	Completed	
2023	1	30	13:00	Office	Work	8h	1	Medium	In Progress	
2023	1	31	14:00	Office	Meeting	1h	1	High	Completed	
2023	2	1	15:00	Office	Work	8h	1	Medium	In Progress	
2023	2	2	16:00	Office	Meeting	1h	1	High	Completed	
2023	2	3	17:00	Office	Work	8h	1	Medium	In Progress	
2023	2	4	18:00	Office	Meeting	1h	1	High	Completed	
2023	2	5	19:00	Office	Work	8h	1	Medium	In Progress	
2023	2	6	20:00	Office	Meeting	1h	1	High	Completed	
2023	2	7	21:00	Office	Work	8h	1	Medium	In Progress	
2023	2	8	22:00	Office	Meeting	1h	1	High	Completed	
2023	2	9	23:00	Office	Work	8h	1	Medium	In Progress	
2023	2	10	00:00	Office	Meeting	1h	1	High	Completed	
2023	2	11	01:00	Office	Work	8h	1	Medium	In Progress	
2023	2	12	02:00	Office	Meeting	1h	1	High	Completed	
2023	2	13	03:00	Office	Work	8h	1	Medium	In Progress	
2023	2	14	04:00	Office	Meeting	1h	1	High	Completed	
2023	2	15	05:00	Office	Work	8h	1	Medium	In Progress	
2023	2	16	06:00	Office	Meeting	1h	1	High	Completed	
2023	2	17	07:00	Office	Work	8h	1	Medium	In Progress	
2023	2	18	08:00	Office	Meeting	1h	1	High	Completed	
2023	2	19	09:00	Office	Work	8h	1	Medium	In Progress	
2023	2	20	10:00	Office	Meeting	1h	1	High	Completed	
2023	2	21	11:00	Office	Work	8h	1	Medium	In Progress	
2023	2	22	12:00	Office	Meeting	1h	1	High	Completed	
2023	2	23	13:00	Office	Work	8h	1	Medium	In Progress	
2023	2	24	14:00	Office	Meeting	1h	1	High	Completed	
2023	2	25	15:00	Office	Work	8h	1	Medium	In Progress	
2023	2	26	16:00	Office	Meeting	1h	1	High	Completed	
2023	2	27	17:00	Office	Work	8h	1	Medium	In Progress	
2023	2	28	18:00	Office	Meeting	1h	1	High	Completed	
2023	2	29	19:00	Office	Work	8h	1	Medium	In Progress	
2023	2	30	20:00	Office	Meeting	1h	1	High	Completed	
2023	2	31	21:00	Office	Work	8h	1	Medium	In Progress	
2023	3	1	22:00	Office	Meeting	1h	1	High	Completed	
2023	3	2	23:00	Office	Work	8h	1	Medium	In Progress	
2023	3	3	00:00	Office	Meeting	1h	1	High	Completed	
2023	3	4	01:00	Office	Work	8h	1	Medium	In Progress	
2023	3	5	02:00	Office	Meeting	1h	1	High	Completed	
2023	3	6	03:00	Office	Work	8h	1	Medium	In Progress	
2023	3	7	04:00	Office	Meeting	1h	1	High	Completed	
2023	3	8	05:00	Office	Work	8h	1	Medium	In Progress	
2023	3	9	06:00	Office	Meeting	1h	1	High	Completed	
2023	3	10	07:00	Office	Work	8h	1	Medium	In Progress	
2023	3	11	08:00	Office	Meeting	1h	1	High	Completed	
2023	3	12	09:00	Office	Work	8h	1	Medium	In Progress	
2023	3	13	10:00	Office	Meeting	1h	1	High	Completed	
2023	3	14	11:00	Office	Work	8h	1	Medium	In Progress	
2023	3	15	12:00	Office	Meeting	1h	1	High	Completed	
2023	3	16	13:00	Office	Work	8h	1	Medium	In Progress	
2023	3	17	14:00	Office	Meeting	1h	1	High	Completed	
2023	3	18	15:00	Office	Work	8h	1	Medium	In Progress	
2023	3	19	16:00	Office	Meeting	1h	1	High	Completed	
2023	3	20	17:00	Office	Work	8h	1	Medium	In Progress	
2023	3	21	18:00	Office	Meeting	1h	1	High	Completed	
2023	3	22	19:00	Office	Work	8h	1	Medium	In Progress	
2023	3	23	20:00	Office	Meeting	1h	1	High	Completed	
2023	3	24	21:00	Office	Work	8h	1	Medium	In Progress	
2023	3	25	22:00	Office	Meeting	1h	1	High	Completed	
2023	3	26	23:00	Office	Work	8h	1	Medium	In Progress	
2023	3	27	00:00	Office	Meeting	1h	1	High	Completed	
2023	3	28	01:00	Office	Work	8h	1	Medium	In Progress	
2023	3	29	02:00	Office	Meeting	1h	1	High	Completed	
2023	3	30	03:00	Office	Work	8h	1	Medium	In Progress	
2023	3	31	04:00	Office	Meeting	1h	1	High	Completed	

Year	Month	Day	Time	Location	Activity	Duration	Frequency	Priority	Status	Notes
2023	1	1	08:00	Office	Meeting	1h	1	High	Completed	
2023	1	2	09:00	Office	Work	8h	1	Medium	In Progress	
2023	1	3	10:00	Office	Meeting	1h	1	High	Completed	
2023	1	4	11:00	Office	Work	8h	1	Medium	In Progress	
2023	1	5	12:00	Office	Meeting	1h	1	High	Completed	
2023	1	6	13:00	Office	Work	8h	1	Medium	In Progress	
2023	1	7	14:00	Office	Meeting	1h	1	High	Completed	
2023	1	8	15:00	Office	Work	8h	1	Medium	In Progress	
2023	1	9	16:00	Office	Meeting	1h	1	High	Completed	
2023	1	10	17:00	Office	Work	8h	1	Medium	In Progress	
2023	1	11	18:00	Office	Meeting	1h	1	High	Completed	
2023	1	12	19:00	Office	Work	8h	1	Medium	In Progress	
2023	1	13	20:00	Office	Meeting	1h	1	High	Completed	
2023	1	14	21:00	Office	Work	8h	1	Medium	In Progress	
2023	1	15	22:00	Office	Meeting	1h	1	High	Completed	
2023	1	16	23:00	Office	Work	8h	1	Medium	In Progress	
2023	1	17	00:00	Office	Meeting	1h	1	High	Completed	
2023	1	18	01:00	Office	Work	8h	1	Medium	In Progress	
2023	1	19	02:00	Office	Meeting	1h	1	High	Completed	
2023	1	20	03:00	Office	Work	8h	1	Medium	In Progress	
2023	1	21	04:00	Office	Meeting	1h	1	High	Completed	
2023	1	22	05:00	Office	Work	8h	1	Medium	In Progress	
2023	1	23	06:00	Office	Meeting	1h	1	High	Completed	
2023	1	24	07:00	Office	Work	8h	1	Medium	In Progress	
2023	1	25	08:00	Office	Meeting	1h	1	High	Completed	
2023	1	26	09:00	Office	Work	8h	1	Medium	In Progress	
2023	1	27	10:00	Office	Meeting	1h	1	High	Completed	
2023	1	28	11:00	Office	Work	8h	1	Medium	In Progress	
2023	1	29	12:00	Office	Meeting	1h	1	High	Completed	
2023	1	30	13:00	Office	Work	8h	1	Medium	In Progress	
2023	1	31	14:00	Office	Meeting	1h	1	High	Completed	
2023	2	1	15:00	Office	Work	8h	1	Medium	In Progress	
2023	2	2	16:00	Office	Meeting	1h	1	High	Completed	
2023	2	3	17:00	Office	Work	8h	1	Medium	In Progress	
2023	2	4	18:00	Office	Meeting	1h	1	High	Completed	
2023	2	5	19:00	Office	Work	8h	1	Medium	In Progress	
2023	2	6	20:00	Office	Meeting	1h	1	High	Completed	
2023	2	7	21:00	Office	Work	8h	1	Medium	In Progress	
2023	2	8	22:00	Office	Meeting	1h	1	High	Completed	
2023	2	9	23:00	Office	Work	8h	1	Medium	In Progress	
2023	2	10	00:00	Office	Meeting	1h	1	High	Completed	
2023	2	11	01:00	Office	Work	8h	1	Medium	In Progress	
2023	2	12	02:00	Office	Meeting	1h	1	High	Completed	
2023	2	13	03:00	Office	Work	8h	1	Medium	In Progress	
2023	2	14	04:00	Office	Meeting	1h	1	High	Completed	
2023	2	15	05:00	Office	Work	8h	1	Medium	In Progress	
2023	2	16	06:00	Office	Meeting	1h	1	High	Completed	
2023	2	17	07:00	Office	Work	8h	1	Medium	In Progress	
2023	2	18	08:00	Office	Meeting	1h	1	High	Completed	
2023	2	19	09:00	Office	Work	8h	1	Medium	In Progress	
2023	2	20	10:00	Office	Meeting	1h	1	High	Completed	
2023	2	21	11:00	Office	Work	8h	1	Medium	In Progress	
2023	2	22	12:00	Office	Meeting	1h	1	High	Completed	
2023	2	23	13:00	Office	Work	8h	1	Medium	In Progress	
2023	2	24	14:00	Office	Meeting	1h	1	High	Completed	
2023	2	25	15:00	Office	Work	8h	1	Medium	In Progress	
2023	2	26	16:00	Office	Meeting	1h	1	High	Completed	
2023	2	27	17:00	Office	Work	8h	1	Medium	In Progress	
2023	2	28	18:00	Office	Meeting	1h	1	High	Completed	
2023	2	29	19:00	Office	Work	8h	1	Medium	In Progress	
2023	2	30	20:00	Office	Meeting	1h	1	High	Completed	
2023	2	31	21:00	Office	Work	8h	1	Medium	In Progress	
2023	3	1	22:00	Office	Meeting	1h	1	High	Completed	
2023	3	2	23:00	Office	Work	8h	1	Medium	In Progress	
2023	3	3	00:00	Office	Meeting	1h	1	High	Completed	
2023	3	4	01:00	Office	Work	8h	1	Medium	In Progress	
2023	3	5	02:00	Office	Meeting	1h	1	High	Completed	
2023	3	6	03:00	Office	Work	8h	1	Medium	In Progress	
2023	3	7	04:00	Office	Meeting	1h	1	High	Completed	
2023	3	8	05:00	Office	Work	8h	1	Medium	In Progress	
2023	3	9	06:00	Office	Meeting	1h	1	High	Completed	
2023	3	10	07:00	Office	Work	8h	1	Medium	In Progress	
2023	3	11	08:00	Office	Meeting	1h	1	High	Completed	
2023	3	12	09:00	Office	Work	8h	1	Medium	In Progress	
2023	3	13	10:00	Office	Meeting	1h	1	High	Completed	
2023	3	14	11:00	Office	Work	8h	1	Medium	In Progress	
2023	3	15	12:00	Office	Meeting	1h	1	High	Completed	
2023	3	16	13:00	Office	Work	8h	1	Medium	In Progress	
2023	3	17	14:00	Office	Meeting	1h	1	High	Completed	
2023	3	18	15:00	Office	Work	8h	1	Medium	In Progress	
2023	3	19	16:00	Office	Meeting	1h	1	High	Completed	
2023	3	20	17:00	Office	Work	8h	1	Medium	In Progress	
2023	3	21	18:00	Office	Meeting	1h	1	High	Completed	
2023	3	22	19:00	Office	Work	8h	1	Medium	In Progress	
2023	3	23	20:00	Office	Meeting	1h	1	High	Completed	
2023	3	24	21:00	Office	Work	8h	1	Medium	In Progress	
2023	3	25	22:00	Office	Meeting	1h	1	High	Completed	
2023	3	26	23:00	Office	Work	8h	1	Medium	In Progress	
2023	3	27	00:00	Office	Meeting	1h	1	High	Completed	
2023	3	28	01:00	Office	Work	8h	1	Medium	In Progress	
2023	3	29	02:00	Office	Meeting	1h	1	High	Completed	
2023	3	30	03:00	Office	Work	8h	1	Medium	In Progress	
2023	3	31	04:00	Office	Meeting	1h	1	High	Completed	

Year	Month	Day	Time	Location	Activity	Duration	Frequency	Priority	Status	Notes
2023	1	1	08:00	Office	Meeting	1h	1	High	Completed	
2023	1	2	09:00	Office	Work	8h	1	Medium	In Progress	
2023	1	3	10:00	Office	Meeting	1h	1	High	Completed	
2023	1	4	11:00	Office	Work	8h	1	Medium	In Progress	
2023	1	5	12:00	Office	Meeting	1h	1	High	Completed	
2023	1	6	13:00	Office	Work	8h	1	Medium	In Progress	
2023	1	7	14:00	Office	Meeting	1h	1	High	Completed	
2023	1	8	15:00	Office	Work	8h	1	Medium	In Progress	
2023	1	9	16:00	Office	Meeting	1h	1	High	Completed	
2023	1	10	17:00	Office	Work	8h	1	Medium	In Progress	
2023	1	11	18:00	Office	Meeting	1h	1	High	Completed	
2023	1	12	19:00	Office	Work	8h	1	Medium	In Progress	
2023	1	13	20:00	Office	Meeting	1h	1	High	Completed	
2023	1	14	21:00	Office	Work	8h	1	Medium	In Progress	
2023	1	15	22:00	Office	Meeting	1h	1	High	Completed	
2023	1	16	23:00	Office	Work	8h	1	Medium	In Progress	
2023	1	17	00:00	Office	Meeting	1h	1	High	Completed	
2023	1	18	01:00	Office	Work	8h	1	Medium	In Progress	
2023	1	19	02:00	Office	Meeting	1h	1	High	Completed	
2023	1	20	03:00	Office	Work	8h	1	Medium	In Progress	
2023	1	21	04:00	Office	Meeting	1h	1	High	Completed	
2023	1	22	05:00	Office	Work	8h	1	Medium	In Progress	
2023	1	23	06:00	Office	Meeting	1h	1	High	Completed	
2023	1	24	07:00	Office	Work	8h	1	Medium	In Progress	
2023	1	25	08:00	Office	Meeting	1h	1	High	Completed	
2023	1	26	09:00	Office	Work	8h	1	Medium	In Progress	
2023	1	27	10:00	Office	Meeting	1h	1	High	Completed	
2023	1	28	11:00	Office	Work	8h	1	Medium	In Progress	
2023	1	29	12:00	Office	Meeting	1h	1	High	Completed	
2023	1	30	13:00	Office	Work	8h	1	Medium	In Progress	
2023	1	31	14:00	Office	Meeting	1h	1	High	Completed	
2023	2	1	15:00	Office	Work	8h	1	Medium	In Progress	
2023	2	2	16:00	Office	Meeting	1h	1	High	Completed	
2023	2	3	17:00	Office	Work	8h	1	Medium	In Progress	
2023	2	4	18:00	Office	Meeting	1h	1	High	Completed	
2023	2	5	19:00	Office	Work	8h	1	Medium	In Progress	
2023	2	6	20:00	Office	Meeting	1h	1	High	Completed	
2023	2	7	21:00	Office	Work	8h	1	Medium	In Progress	
2023	2	8	22:00	Office	Meeting	1h	1	High	Completed	
2023	2	9	23:00	Office	Work	8h	1	Medium	In Progress	
2023	2	10	00:00	Office	Meeting	1h	1	High	Completed	
2023	2	11	01:00	Office	Work	8h	1	Medium	In Progress	
2023	2	12	02:00	Office	Meeting	1h	1	High	Completed	
2023	2	13	03:00	Office	Work	8h	1	Medium	In Progress	
2023	2	14	04:00	Office	Meeting	1h	1	High	Completed	
2023	2	15	05:00	Office	Work	8h	1	Medium	In Progress	
2023	2	16	06:00	Office	Meeting	1h	1	High	Completed	
2023	2	17	07:00	Office	Work	8h	1	Medium	In Progress	
2023	2	18	08:00	Office	Meeting	1h	1	High	Completed	
2023	2	19	09:00	Office	Work	8h	1	Medium	In Progress	
2023	2	20	10:00	Office	Meeting	1h	1	High	Completed	
2023	2	21	11:00	Office	Work	8h	1	Medium	In Progress	
2023	2	22	12:00	Office	Meeting	1h	1	High	Completed	
2023	2	23	13:00	Office	Work	8h	1	Medium	In Progress	
2023	2	24	14:00	Office	Meeting	1h	1	High	Completed	
2023	2	25	15:00	Office	Work	8h	1	Medium	In Progress	
2023	2	26	16:00	Office	Meeting	1h	1	High	Completed	
2023	2	27	17:00	Office	Work	8h	1	Medium	In Progress	
2023	2	28	18:00	Office	Meeting	1h	1	High	Completed	
2023	2	29	19:00	Office	Work	8h	1	Medium	In Progress	
2023	2	30	20:00	Office	Meeting	1h	1	High	Completed	
2023	2	31	21:00	Office	Work	8h	1	Medium	In Progress	
2023	3	1	22:00	Office	Meeting	1h	1	High	Completed	
2023	3	2	23:00	Office	Work	8h	1	Medium	In Progress	
2023	3	3	00:00	Office	Meeting	1h	1	High	Completed	
2023	3	4	01:00	Office	Work	8h	1	Medium	In Progress	
2023	3	5	02:00	Office	Meeting	1h	1	High	Completed	
2023	3	6	03:00	Office	Work	8h	1	Medium	In Progress	
2023	3	7	04:00	Office	Meeting	1h	1	High	Completed	
2023	3	8	05:00	Office	Work	8h	1	Medium	In Progress	
2023	3	9	06:00	Office	Meeting	1h	1	High	Completed	
2023	3	10	07:00	Office	Work	8h	1	Medium	In Progress	
2023	3	11	08:00	Office	Meeting	1h	1	High	Completed	
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2023	3	13	10:00	Office	Meeting	1h	1	High	Completed	
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2023	3	16	13:00	Office	Work	8h	1	Medium	In Progress	
2023	3	17	14:00	Office	Meeting	1h	1	High	Completed	
2023	3	18	15:00	Office	Work	8h	1	Medium	In Progress	
2023	3	19	16:00	Office	Meeting	1h	1	High	Completed	
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2023	3	21	18:00	Office	Meeting	1h	1	High	Completed	
2023	3	22	19:00	Office	Work	8h	1	Medium	In Progress	
2023	3	23	20:00	Office	Meeting	1h	1	High	Completed	
2023	3	24	21:00	Office	Work	8h	1	Medium	In Progress	
2023	3	25	22:00	Office	Meeting	1h	1	High	Completed	
2023	3	26	23:00	Office	Work	8h	1	Medium	In Progress	
2023	3	27	00:00	Office	Meeting	1h	1	High	Completed	
2023	3	28	01:00	Office	Work	8h	1	Medium	In Progress	
2023	3	29	02:00	Office	Meeting	1h	1	High	Completed	
2023	3	30	03:00	Office	Work	8h	1	Medium	In Progress	
2023	3	31	04:00	Office	Meeting	1h	1	High	Completed	

Year	Month	Day	Time	Location	Activity	Duration	Frequency	Priority	Status	Notes
2023	1	1	08:00	Room 101	Meeting	1h	1	High	Completed	Review Q4 report
2023	1	2	09:00	Room 102	Workshop	2h	1	High	Completed	Design new UI
2023	1	3	10:00	Room 103	Training	1h	1	Medium	Completed	Product demo
2023	1	4	11:00	Room 104	Meeting	1h	1	High	Completed	Client call
2023	1	5	12:00	Room 105	Lunch	1h	1	Low	Completed	Team lunch
2023	1	6	13:00	Room 106	Workshop	2h	1	High	Completed	UX research
2023	1	7	14:00	Room 107	Meeting	1h	1	High	Completed	Project sync
2023	1	8	15:00	Room 108	Workshop	2h	1	High	Completed	Code review
2023	1	9	16:00	Room 109	Meeting	1h	1	High	Completed	Stakeholder meeting
2023	1	10	17:00	Room 110	Workshop	2h	1	High	Completed	Brainstorming
2023	1	11	18:00	Room 111	Meeting	1h	1	High	Completed	Team meeting
2023	1	12	19:00	Room 112	Workshop	2h	1	High	Completed	Design sprint
2023	1	13	20:00	Room 113	Meeting	1h	1	High	Completed	Client meeting
2023	1	14	21:00	Room 114	Workshop	2h	1	High	Completed	Code review
2023	1	15	22:00	Room 115	Meeting	1h	1	High	Completed	Project sync
2023	1	16	23:00	Room 116	Workshop	2h	1	High	Completed	UX research
2023	1	17	00:00	Room 117	Meeting	1h	1	High	Completed	Team meeting
2023	1	18	01:00	Room 118	Workshop	2h	1	High	Completed	Design sprint
2023	1	19	02:00	Room 119	Meeting	1h	1	High	Completed	Client meeting
2023	1	20	03:00	Room 120	Workshop	2h	1	High	Completed	Code review
2023	1	21	04:00	Room 121	Meeting	1h	1	High	Completed	Project sync
2023	1	22	05:00	Room 122	Workshop	2h	1	High	Completed	UX research
2023	1	23	06:00	Room 123	Meeting	1h	1	High	Completed	Team meeting
2023	1	24	07:00	Room 124	Workshop	2h	1	High	Completed	Design sprint
2023	1	25	08:00	Room 125	Meeting	1h	1	High	Completed	Client meeting
2023	1	26	09:00	Room 126	Workshop	2h	1	High	Completed	Code review
2023	1	27	10:00	Room 127	Meeting	1h	1	High	Completed	Project sync
2023	1	28	11:00	Room 128	Workshop	2h	1	High	Completed	UX research
2023	1	29	12:00	Room 129	Meeting	1h	1	High	Completed	Team meeting
2023	1	30	13:00	Room 130	Workshop	2h	1	High	Completed	Design sprint
2023	1	31	14:00	Room 131	Meeting	1h	1	High	Completed	Client meeting
2023	2	1	15:00	Room 132	Workshop	2h	1	High	Completed	Code review
2023	2	2	16:00	Room 133	Meeting	1h	1	High	Completed	Project sync
2023	2	3	17:00	Room 134	Workshop	2h	1	High	Completed	UX research
2023	2	4	18:00	Room 135	Meeting	1h	1	High	Completed	Team meeting
2023	2	5	19:00	Room 136	Workshop	2h	1	High	Completed	Design sprint
2023	2	6	20:00	Room 137	Meeting	1h	1	High	Completed	Client meeting
2023	2	7	21:00	Room 138	Workshop	2h	1	High	Completed	Code review
2023	2	8	22:00	Room 139	Meeting	1h	1	High	Completed	Project sync
2023	2	9	23:00	Room 140	Workshop	2h	1	High	Completed	UX research
2023	2	10	00:00	Room 141	Meeting	1h	1	High	Completed	Team meeting
2023	2	11	01:00	Room 142	Workshop	2h	1	High	Completed	Design sprint
2023	2	12	02:00	Room 143	Meeting	1h	1	High	Completed	Client meeting
2023	2	13	03:00	Room 144	Workshop	2h	1	High	Completed	Code review
2023	2	14	04:00	Room 145	Meeting	1h	1	High	Completed	Project sync
2023	2	15	05:00	Room 146	Workshop	2h	1	High	Completed	UX research
2023	2	16	06:00	Room 147	Meeting	1h	1	High	Completed	Team meeting
2023	2	17	07:00	Room 148	Workshop	2h	1	High	Completed	Design sprint
2023	2	18	08:00	Room 149	Meeting	1h	1	High	Completed	Client meeting
2023	2	19	09:00	Room 150	Workshop	2h	1	High	Completed	Code review
2023	2	20	10:00	Room 151	Meeting	1h	1	High	Completed	Project sync
2023	2	21	11:00	Room 152	Workshop	2h	1	High	Completed	UX research
2023	2	22	12:00	Room 153	Meeting	1h	1	High	Completed	Team meeting
2023	2	23	13:00	Room 154	Workshop	2h	1	High	Completed	Design sprint
2023	2	24	14:00	Room 155	Meeting	1h	1	High	Completed	Client meeting
2023	2	25	15:00	Room 156	Workshop	2h	1	High	Completed	Code review
2023	2	26	16:00	Room 157	Meeting	1h	1	High	Completed	Project sync
2023	2	27	17:00	Room 158	Workshop	2h	1	High	Completed	UX research
2023	2	28	18:00	Room 159	Meeting	1h	1	High	Completed	Team meeting
2023	2	29	19:00	Room 160	Workshop	2h	1	High	Completed	Design sprint
2023	2	30	20:00	Room 161	Meeting	1h	1	High	Completed	Client meeting
2023	2	31	21:00	Room 162	Workshop	2h	1	High	Completed	Code review
2023	3	1	22:00	Room 163	Meeting	1h	1	High	Completed	Project sync
2023	3	2	23:00	Room 164	Workshop	2h	1	High	Completed	UX research
2023	3	3	00:00	Room 165	Meeting	1h	1	High	Completed	Team meeting
2023	3	4	01:00	Room 166	Workshop	2h	1	High	Completed	Design sprint
2023	3	5	02:00	Room 167	Meeting	1h	1	High	Completed	Client meeting
2023	3	6	03:00	Room 168	Workshop	2h	1	High	Completed	Code review
2023	3	7	04:00	Room 169	Meeting	1h	1	High	Completed	Project sync
2023	3	8	05:00	Room 170	Workshop	2h	1	High	Completed	UX research
2023	3	9	06:00	Room 171	Meeting	1h	1	High	Completed	Team meeting
2023	3	10	07:00	Room 172	Workshop	2h	1	High	Completed	Design sprint
2023	3	11	08:00	Room 173	Meeting	1h	1	High	Completed	Client meeting
2023	3	12	09:00	Room 174	Workshop	2h	1	High	Completed	Code review
2023	3	13	10:00	Room 175	Meeting	1h	1	High	Completed	Project sync
2023	3	14	11:00	Room 176	Workshop	2h	1	High	Completed	UX research
2023	3	15	12:00	Room 177	Meeting	1h	1	High	Completed	Team meeting
2023	3	16	13:00	Room 178	Workshop	2h	1	High	Completed	Design sprint
2023	3	17	14:00	Room 179	Meeting	1h	1	High	Completed	Client meeting
2023	3	18	15:00	Room 180	Workshop	2h	1	High	Completed	Code review
2023	3	19	16:00	Room 181	Meeting	1h	1	High	Completed	Project sync
2023	3	20	17:00	Room 182	Workshop	2h	1	High	Completed	UX research
2023	3	21	18:00	Room 183	Meeting	1h	1	High	Completed	Team meeting
2023	3	22	19:00	Room 184	Workshop	2h	1	High	Completed	Design sprint
2023	3	23	20:00	Room 185	Meeting	1h	1	High	Completed	Client meeting
2023	3	24	21:00	Room 186	Workshop	2h	1	High	Completed	Code review
2023	3	25	22:00	Room 187	Meeting	1h	1	High	Completed	Project sync
2023	3	26	23:00	Room 188	Workshop	2h	1	High	Completed	UX research
2023	3	27	00:00	Room 189	Meeting	1h	1	High	Completed	Team meeting
2023	3	28	01:00	Room 190	Workshop	2h	1	High	Completed	Design sprint
2023	3	29	02:00	Room 191	Meeting	1h	1	High	Completed	Client meeting
2023	3	30	03:00	Room 192	Workshop	2h	1	High	Completed	Code review
2023	3	31	04:00	Room 193	Meeting	1h	1	High	Completed	Project sync
2023	4	1	05:00	Room 194	Workshop	2h	1	High	Completed	UX research
2023	4	2	06:00	Room 195	Meeting	1h	1	High	Completed	Team meeting
2023	4	3	07:00	Room 196	Workshop	2h	1	High	Completed	Design sprint
2023	4	4	08:00	Room 197	Meeting	1h	1	High	Completed	Client meeting
2023	4	5	09:00	Room 198	Workshop	2h	1	High	Completed	Code review
2023	4	6	10:00	Room 199	Meeting	1h	1	High	Completed	Project sync
2023	4	7	11:00	Room 200	Workshop	2h	1	High	Completed	UX research
2023	4	8	12:00	Room 201	Meeting	1h	1	High	Completed	Team meeting
2023	4	9	13:00	Room 202	Workshop	2h	1	High	Completed	Design sprint
2023	4	10	14:00	Room 203	Meeting	1h	1	High	Completed	Client meeting
2023	4	11	15:00	Room 204	Workshop	2h	1	High	Completed	Code review
2023	4	12	16:00	Room 205	Meeting	1h	1	High	Completed	Project sync
2023	4	13	17:00	Room 206	Workshop	2h	1	High	Completed	UX research
2023	4	14	18:00	Room 207	Meeting	1h	1	High	Completed	Team meeting
2023	4	15	19:00	Room 208	Workshop	2h	1	High	Completed	Design sprint
2023	4	16	20:00	Room 209	Meeting	1h	1	High	Completed	Client meeting
2023	4	17	21:00	Room 210	Workshop	2h	1	High	Completed	Code review
2023	4	18	22:00	Room 211	Meeting	1h	1	High	Completed	Project sync
2023	4	19	23:00	Room 212	Workshop	2h	1	High	Completed	UX research
2023	4	20	00:00	Room 213	Meeting	1h	1	High	Completed	Team meeting
2023	4	21	01:00	Room 214	Workshop	2h	1	High	Completed	Design sprint
2023	4	22	02:00	Room 215	Meeting	1h	1	High	Completed	Client meeting
2023	4	23	03:00	Room 216	Workshop	2h	1	High	Completed	Code review
2023	4	24	04:00	Room 217	Meeting	1h	1	High	Completed	Project sync
2023	4	25	05:00	Room 218	Workshop	2h	1	High	Completed	UX research
2023	4	26	06:00	Room 219	Meeting	1h	1	High	Completed	Team meeting
2023	4	27	07:00	Room 220	Workshop	2h	1	High	Completed	Design sprint
2023	4	28	08:00	Room 221	Meeting	1h	1	High	Completed	Client meeting
2023	4	29	09:00	Room 222	Workshop	2h	1	High	Completed	Code review
2023	4	30	10:00	Room 223	Meeting	1h	1	High	Completed	Project sync
2023	4	31	11:00	Room 224	Workshop	2h	1	High	Completed	UX research
2023	5	1	12:00	Room 225	Meeting	1h	1	High	Completed	Team meeting
2023	5	2	13:00	Room 226	Workshop	2h	1	High	Completed	Design sprint
2023	5	3	14:00	Room 227	Meeting	1h	1	High	Completed	Client meeting
2023	5	4	15:00	Room 228	Workshop	2h	1	High	Completed	Code review
2023	5	5	16:00	Room 229	Meeting	1h	1	High	Completed	Project sync
2023	5	6	17:00	Room 230	Workshop	2h	1	High	Completed	UX research
2023	5	7	18:00	Room 231	Meeting	1h	1	High	Completed	Team meeting
2023	5	8	19:00	Room 232	Workshop	2h	1	High	Completed	Design sprint
2023	5	9	20:00	Room 233	Meeting	1h	1	High	Completed	Client meeting
2023	5	10	21:00	Room 234	Workshop	2h	1	High	Completed	Code review
2023	5	11	22:00	Room 235	Meeting	1h	1	High	Completed	Project sync
2023	5	12	23:00	Room 236	Workshop	2h	1	High	Completed	UX research
2023	5	13	00:00	Room 237	Meeting	1h	1	High	Completed	Team meeting
2023	5	14	01:00	Room 238	Workshop	2h	1	High	Completed	Design sprint
2023	5	15	02:00	Room 239	Meeting	1h	1	High	Completed	Client meeting
2023	5	16	03:00	Room 240	Workshop	2h	1	High	Completed	Code review
2023	5	17	04:00	Room 241	Meeting	1h	1	High	Completed	Project sync
2023	5	18	05:00	Room 242	Workshop	2h	1	High	Completed	UX research
2023	5	19	06:00	Room 243	Meeting	1h	1	High	Completed	Team meeting
2023	5	20	07:00	Room 244	Workshop	2h	1	High		

Year	Month	Day	Time	Location	Activity	Duration	Frequency	Priority	Status	Notes	Start Date	End Date	Start Time	End Time	Frequency	Priority	Status	Notes
2023	1	1	08:00	Room 101	Meeting	1h	1	High	Completed	Review Q4 report	2023-01-01	2023-01-01	08:00	09:00	1	High	Completed	Review Q4 report
2023	1	2	09:00	Room 102	Training	2h	1	Medium	Completed	Customer service workshop	2023-01-02	2023-01-02	09:00	11:00	1	Medium	Completed	Customer service workshop
2023	1	3	10:00	Room 103	Meeting	1h	1	High	Completed	Project status update	2023-01-03	2023-01-03	10:00	11:00	1	High	Completed	Project status update
2023	1	4	11:00	Room 104	Meeting	1h	1	High	Completed	Team check-in	2023-01-04	2023-01-04	11:00	12:00	1	High	Completed	Team check-in
2023	1	5	12:00	Room 105	Meeting	1h	1	High	Completed	Client presentation	2023-01-05	2023-01-05	12:00	13:00	1	High	Completed	Client presentation
2023	1	6	13:00	Room 106	Meeting	1h	1	High	Completed	Product demo	2023-01-06	2023-01-06	13:00	14:00	1	High	Completed	Product demo
2023	1	7	14:00	Room 107	Meeting	1h	1	High	Completed	Marketing strategy	2023-01-07	2023-01-07	14:00	15:00	1	High	Completed	Marketing strategy
2023	1	8	15:00	Room 108	Meeting	1h	1	High	Completed	HR discussion	2023-01-08	2023-01-08	15:00	16:00	1	High	Completed	HR discussion
2023	1	9	16:00	Room 109	Meeting	1h	1	High	Completed	Finance review	2023-01-09	2023-01-09	16:00	17:00	1	High	Completed	Finance review
2023	1	10	17:00	Room 110	Meeting	1h	1	High	Completed	Legal consultation	2023-01-10	2023-01-10	17:00	18:00	1	High	Completed	Legal consultation
2023	1	11	18:00	Room 111	Meeting	1h	1	High	Completed	IT support	2023-01-11	2023-01-11	18:00	19:00	1	High	Completed	IT support
2023	1	12	19:00	Room 112	Meeting	1h	1	High	Completed	Security audit	2023-01-12	2023-01-12	19:00	20:00	1	High	Completed	Security audit
2023	1	13	20:00	Room 113	Meeting	1h	1	High	Completed	Compliance check	2023-01-13	2023-01-13	20:00	21:00	1	High	Completed	Compliance check
2023	1	14	21:00	Room 114	Meeting	1h	1	High	Completed	Quality assurance	2023-01-14	2023-01-14	21:00	22:00	1	High	Completed	Quality assurance
2023	1	15	22:00	Room 115	Meeting	1h	1	High	Completed	Customer feedback	2023-01-15	2023-01-15	22:00	23:00	1	High	Completed	Customer feedback
2023	1	16	23:00	Room 116	Meeting	1h	1	High	Completed	Internal audit	2023-01-16	2023-01-16	23:00	00:00	1	High	Completed	Internal audit
2023	1	17	00:00	Room 117	Meeting	1h	1	High	Completed	Project closure	2023-01-17	2023-01-17	00:00	01:00	1	High	Completed	Project closure
2023	1	18	01:00	Room 118	Meeting	1h	1	High	Completed	Team building	2023-01-18	2023-01-18	01:00	02:00	1	High	Completed	Team building
2023	1	19	02:00	Room 119	Meeting	1h	1	High	Completed	Client meeting	2023-01-19	2023-01-19	02:00	03:00	1	High	Completed	Client meeting
2023	1	20	03:00	Room 120	Meeting	1h	1	High	Completed	Product launch	2023-01-20	2023-01-20	03:00	04:00	1	High	Completed	Product launch
2023	1	21	04:00	Room 121	Meeting	1h	1	High	Completed	Marketing plan	2023-01-21	2023-01-21	04:00	05:00	1	High	Completed	Marketing plan
2023	1	22	05:00	Room 122	Meeting	1h	1	High	Completed	HR policy	2023-01-22	2023-01-22	05:00	06:00	1	High	Completed	HR policy
2023	1	23	06:00	Room 123	Meeting	1h	1	High	Completed	Finance forecast	2023-01-23	2023-01-23	06:00	07:00	1	High	Completed	Finance forecast
2023	1	24	07:00	Room 124	Meeting	1h	1	High	Completed	Legal review	2023-01-24	2023-01-24	07:00	08:00	1	High	Completed	Legal review
2023	1	25	08:00	Room 125	Meeting	1h	1	High	Completed	IT upgrade	2023-01-25	2023-01-25	08:00	09:00	1	High	Completed	IT upgrade
2023	1	26	09:00	Room 126	Meeting	1h	1	High	Completed	Security training	2023-01-26	2023-01-26	09:00	10:00	1	High	Completed	Security training
2023	1	27	10:00	Room 127	Meeting	1h	1	High	Completed	Compliance update	2023-01-27	2023-01-27	10:00	11:00	1	High	Completed	Compliance update
2023	1	28	11:00	Room 128	Meeting	1h	1	High	Completed	Quality control	2023-01-28	2023-01-28	11:00	12:00	1	High	Completed	Quality control
2023	1	29	12:00	Room 129	Meeting	1h	1	High	Completed	Customer survey	2023-01-29	2023-01-29	12:00	13:00	1	High	Completed	Customer survey
2023	1	30	13:00	Room 130	Meeting	1h	1	High	Completed	Internal review	2023-01-30	2023-01-30	13:00	14:00	1	High	Completed	Internal review
2023	1	31	14:00	Room 131	Meeting	1h	1	High	Completed	Project summary	2023-01-31	2023-01-31	14:00	15:00	1	High	Completed	Project summary
2023	2	1	15:00	Room 132	Meeting	1h	1	High	Completed	Team meeting	2023-02-01	2023-02-01	15:00	16:00	1	High	Completed	Team meeting
2023	2	2	16:00	Room 133	Meeting	1h	1	High	Completed	Client call	2023-02-02	2023-02-02	16:00	17:00	1	High	Completed	Client call
2023	2	3	17:00	Room 134	Meeting	1h	1	High	Completed	Product review	2023-02-03	2023-02-03	17:00	18:00	1	High	Completed	Product review
2023	2	4	18:00	Room 135	Meeting	1h	1	High	Completed	Marketing analysis	2023-02-04	2023-02-04	18:00	19:00	1	High	Completed	Marketing analysis
2023	2	5	19:00	Room 136	Meeting	1h	1	High	Completed	HR planning	2023-02-05	2023-02-05	19:00	20:00	1	High	Completed	HR planning
2023	2	6	20:00	Room 137	Meeting	1h	1	High	Completed	Finance report	2023-02-06	2023-02-06	20:00	21:00	1	High	Completed	Finance report
2023	2	7	21:00	Room 138	Meeting	1h	1	High	Completed	Legal advice	2023-02-07	2023-02-07	21:00	22:00	1	High	Completed	Legal advice
2023	2	8	22:00	Room 139	Meeting	1h	1	High	Completed	IT maintenance	2023-02-08	2023-02-08	22:00	23:00	1	High	Completed	IT maintenance
2023	2	9	23:00	Room 140	Meeting	1h	1	High	Completed	Security check	2023-02-09	2023-02-09	23:00	00:00	1	High	Completed	Security check
2023	2	10	00:00	Room 141	Meeting	1h	1	High	Completed	Compliance training	2023-02-10	2023-02-10	00:00	01:00	1	High	Completed	Compliance training
2023	2	11	01:00	Room 142	Meeting	1h	1	High	Completed	Quality improvement	2023-02-11	2023-02-11	01:00	02:00	1	High	Completed	Quality improvement
2023	2	12	02:00	Room 143	Meeting	1h	1	High	Completed	Customer engagement	2023-02-12	2023-02-12	02:00	03:00	1	High	Completed	Customer engagement
2023	2	13	03:00	Room 144	Meeting	1h	1	High	Completed	Internal audit	2023-02-13	2023-02-13	03:00	04:00	1	High	Completed	Internal audit
2023	2	14	04:00	Room 145	Meeting	1h	1	High	Completed	Project planning	2023-02-14	2023-02-14	04:00	05:00	1	High	Completed	Project planning
2023	2	15	05:00	Room 146	Meeting	1h	1	High	Completed	Team collaboration	2023-02-15	2023-02-15	05:00	06:00	1	High	Completed	Team collaboration
2023	2	16	06:00	Room 147	Meeting	1h	1	High	Completed	Client satisfaction	2023-02-16	2023-02-16	06:00	07:00	1	High	Completed	Client satisfaction
2023	2	17	07:00	Room 148	Meeting	1h	1	High	Completed	Product development	2023-02-17	2023-02-17	07:00	08:00	1	High	Completed	Product development
2023	2	18	08:00	Room 149	Meeting	1h	1	High	Completed	Marketing strategy	2023-02-18	2023-02-18	08:00	09:00	1	High	Completed	Marketing strategy
2023	2	19	09:00	Room 150	Meeting	1h	1	High	Completed	HR recruitment	2023-02-19	2023-02-19	09:00	10:00	1	High	Completed	HR recruitment
2023	2	20	10:00	Room 151	Meeting	1h	1	High	Completed	Finance budget	2023-02-20	2023-02-20	10:00	11:00	1	High	Completed	Finance budget
2023	2	21	11:00	Room 152	Meeting	1h	1	High	Completed	Legal contract	2023-02-21	2023-02-21	11:00	12:00	1	High	Completed	Legal contract
2023	2	22	12:00	Room 153	Meeting	1h	1	High	Completed	IT system	2023-02-22	2023-02-22	12:00	13:00	1	High	Completed	IT system
2023	2	23	13:00	Room 154	Meeting	1h	1	High	Completed	Security protocol	2023-02-23	2023-02-23	13:00	14:00	1	High	Completed	Security protocol
2023	2	24	14:00	Room 155	Meeting	1h	1	High	Completed	Compliance document	2023-02-24	2023-02-24	14:00	15:00	1	High	Completed	Compliance document
2023	2	25	15:00	Room 156	Meeting	1h	1	High	Completed	Quality assurance	2023-02-25	2023-02-25	15:00	16:00	1	High	Completed	Quality assurance
2023	2	26	16:00	Room 157	Meeting	1h	1	High	Completed	Customer support	2023-02-26	2023-02-26	16:00	17:00	1	High	Completed	Customer support
2023	2	27	17:00	Room 158	Meeting	1h	1	High	Completed	Internal review	2023-02-27	2023-02-27	17:00	18:00	1	High	Completed	Internal review
2023	2	28	18:00	Room 159	Meeting	1h	1	High	Completed	Project update	2023-02-28	2023-02-28	18:00	19:00	1	High	Completed	Project update
2023	2	29	19:00	Room 160	Meeting	1h	1	High	Completed	Team meeting	2023-02-29	2023-02-29	19:00	20:00	1	High	Completed	Team meeting
2023	2	30	20:00	Room 161	Meeting	1h	1	High	Completed	Client meeting	2023-03-01	2023-03-01	20:00	21:00	1	High	Completed	Client meeting
2023	2	31	21:00	Room 162	Meeting	1h	1	High	Completed	Product launch	2023-03-02	2023-03-02	21:00	22:00	1	High	Completed	Product launch
2023	3	1	22:00	Room 163	Meeting	1h	1	High	Completed	Marketing plan	2023-03-03	2023-03-03	22:00	23:00	1	High	Completed	Marketing plan
2023	3	2	23:00	Room 164	Meeting	1h	1	High	Completed	HR policy	2023-03-04	2023-03-04	23:00	00:00	1	High	Completed	HR policy
2023	3	3	00:00	Room 165	Meeting	1h	1	High	Completed	Finance forecast	2023-03-05	2023-03-05	00:00	01:00	1	High	Completed	Finance forecast
2023	3	4	01:00	Room 166	Meeting	1h	1	High	Completed	Legal review	2023-03-06	2023-03-06	01:00	02:00	1	High	Completed	Legal review
2023	3	5	02:00	Room 167	Meeting	1h	1	High	Completed	IT upgrade	2023-03-07	2023-03-07	02:00	03:00	1	High	Completed	IT upgrade
2023	3	6	03:00	Room 168	Meeting	1h	1	High	Completed	Security training	2023-03-08	2023-03-08	03:00	04:00	1	High	Completed	Security training
2023	3	7	04:00	Room 169	Meeting	1h	1	High	Completed	Compliance update	2023-03-09	2023-03-09	04:00	05:00	1	High	Completed	Compliance update
2023	3	8	05:00	Room 170	Meeting	1h	1	High	Completed	Quality control	2023-03-10	2023-03-10	05:00	06:00	1	High	Completed	Quality control
2023	3	9	06:00	Room 171	Meeting	1h	1	High	Completed	Customer survey	2023-03-11	2023-03-11	06:00	07:00	1	High	Completed	Customer survey
2023	3	10	07:00	Room 172	Meeting	1h	1	High	Completed	Internal review	2023-03-12	2023-03-12	07:00	08:00	1	High	Completed	Internal review
2023	3	11	08:00	Room 173	Meeting	1h	1	High	Completed	Project summary	2023-03-13	2023-03-13	08:00	09:00	1	High	Completed	Project summary
2023	3	12	09:00	Room 174	Meeting	1h	1	High	Completed	Team meeting	2023-03-14	2023-03-14	09:00	10:00	1	High	Completed	Team meeting
2023	3	13	10:00	Room 175	Meeting	1h	1	High	Completed	Client call	2023-03-15	2023-03-15	10:00	11:00	1	High	Completed	Client call
2023	3	14	11:00	Room 176	Meeting	1h	1	High	Completed	Product review	2023-03-16	2023-03-16	11:00	12:00	1	High	Completed	Product review
2023	3	15	12:00	Room 177														

Year	Month	Day	Time	Location	Event	Category	Priority	Status	Assigned To	Created At	Updated At	Due Date	Completed At	Progress (%)	Comments	Attachments	Tags	Labels	Project	Team	Client	Contact	Phone	Email	Website	Address	City	State	Country	Zip
2023	1	1	09:00	San Francisco	Project Kick-off	Project	High	Open	John Doe	2023-01-01 09:00	2023-01-01 09:00	2023-01-15		0	Initial meeting with stakeholders.				Project X	Team Alpha	Client A	John A.	415-555-1234	john.a@clienta.com	www.clienta.com	123 Main St	San Francisco	CA	USA	94102
2023	1	2	10:30	San Francisco	Team Meeting	Project	Medium	Open	Jane Smith	2023-01-02 10:30	2023-01-02 10:30	2023-01-15		0	Discussing project progress and challenges.				Project X	Team Alpha	Client A	Jane B.	415-555-5678	jane.b@clienta.com	www.clienta.com	123 Main St	San Francisco	CA	USA	94102
2023	1	3	14:00	San Francisco	Client Meeting	Project	High	Open	John Doe	2023-01-03 14:00	2023-01-03 14:00	2023-01-15		0	Meeting with Client A to review requirements.				Project X	Team Alpha	Client A	John A.	415-555-1234	john.a@clienta.com	www.clienta.com	123 Main St	San Francisco	CA	USA	94102
2023	1	4	09:30	San Francisco	Development	Project	Medium	In Progress	John Doe	2023-01-04 09:30	2023-01-04 09:30	2023-01-15		25	Starting the development phase.				Project X	Team Alpha	Client A	John A.	415-555-1234	john.a@clienta.com	www.clienta.com	123 Main St	San Francisco	CA	USA	94102
2023	1	5	11:00	San Francisco	Testing	Project	Medium	In Progress	Jane Smith	2023-01-05 11:00	2023-01-05 11:00	2023-01-15		10	Initial testing of the developed features.				Project X	Team Alpha	Client A	Jane B.	415-555-5678	jane.b@clienta.com	www.clienta.com	123 Main St	San Francisco	CA	USA	94102
2023	1	6	13:00	San Francisco	Deployment	Project	High	Open	John Doe	2023-01-06 13:00	2023-01-06 13:00	2023-01-15		0	Preparing for the final deployment.				Project X	Team Alpha	Client A	John A.	415-555-1234	john.a@clienta.com	www.clienta.com	123 Main St	San Francisco	CA	USA	94102
2023	1	7	08:00	San Francisco	Project Review	Project	Medium	Open	Jane Smith	2023-01-07 08:00	2023-01-07 08:00	2023-01-15		0	Reviewing the project outcomes and lessons learned.				Project X	Team Alpha	Client A	Jane B.	415-555-5678	jane.b@clienta.com	www.clienta.com	123 Main St	San Francisco	CA	USA	94102